



**Job Description  
Safety Officer  
Division: Maritime**

<b>JOB DESCRIPTION</b>	
<b>Job Title</b>	Safety Officer
<b>Salary Range</b>	\$21,892 p.a.
<b>Location</b>	Head Office @Matautu-Tai
<b>Hours of work</b>	Monday to Friday, 8.30am to 5pm
<b>Reporting to</b>	AGM Maritime to achieve desired outputs
<b>Responsible for</b>	N/A
<b>Contractual Status</b>	Permanent Subject to six months probationary period
<b>Primary Objectives</b>	Responsible for monitoring and assessing hazardous and unsafe situations and developing measures to assure personnel safety on vessels.
<b>Key Responsibilities, Tasks and Activities</b>	<ul style="list-style-type: none"><li>❖ Assess and review the Occupational Health and Safety Policies according to Company Development, Government Policies and International Codes and Regulation.</li><li>❖ Conduct ships internal audit of International Safety Management and International Ships &amp; Port Security Codes with Company's Surveyors.</li><li>❖ Ensure ships comply with National, International Regulation and Company Policies/procedures</li><li>❖ Assist in providing and preparation of safety procedures for ships and shore base in response to natural disasters emergency.</li><li>❖ Contribute effectively to the Divisional policies in providing technical advice, support and feedback to Managers and vice versa.</li><li>❖ Monitor and comply with Samoa Shipping Act 1998 and International Convention requirements for Ship's manning.</li><li>❖ Communicated effectively the implementation of the Health and Safety policy on-board vessel</li><li>❖ Take part in investigation, identification and</li></ul>

	<p>analysis of occupational accidents, injuries and disease on board ships</p> <ul style="list-style-type: none"> <li>❖ Maintain a record of ships safety equipment including all emergency and protective equipment and ensure in good order and properly stowed</li> <li>❖ Enforce the use of safety outfits by all crew at all times and protective equipment when conducting any work on board.</li> <li>❖ Carry out other tasks as required by the AGM</li> </ul>
<b>Selection Criteria (Person Specifications)</b>	
<b>Experience</b>	<ul style="list-style-type: none"> <li>❖ A minimum of 4 years relevant experience in the field of Maritime as Nautical or Engineering Officer</li> <li>❖ Must have sound understanding of Maritime National/International law, OHS requirements, ISM regulation and ISPS code and Maritime Labour Convention (MLC)</li> <li>❖ Must have a sound knowledge and understanding of STWC 1995, and Manila Amendment 2010</li> <li>❖ Must have good knowledge in ship handling and emergency skills</li> <li>❖ Must have good reporting and writing skills in both English and Samoan</li> <li>❖ Must be computer literate</li> </ul>
<b>Skills &amp; Qualifications</b>	<ul style="list-style-type: none"> <li>❖ Must have a Class 5 to 4 Master or Chief Engineer or equivalent qualification relevant to this field</li> </ul>
<b>Continued Professional Development</b>	<p>The Samoa Shipping Corporation is committed to provide CPD for the successful candidate. SSC expect the successful candidate to undertake available training courses and research to enhance personal knowledge, skills and experience.</p>