



**Job Description
Principal Technical Officer
Division: Maritime**

JOB DESCRIPTION	
Job Title	Principal Technical Officer
Salary Range	\$58,527.00
Location	Main Office @ Matautu Tai
Hours of work	Monday to Friday, 8:30am to 5:00pm
Reporting to	AGM Maritime
Responsible for	N/A
Contractual Status	Contract 3 Years
Primary Objectives	<p>To participate in the effective and efficient management of Marine Resources in order to carry out Maritime functions within the Corporation.</p> <p>To ensure Maritime Division complies with all statutory and legislative matters, with particular attention to the ISM/ISPS Codes, Flag/Class/USCG requirements.</p> <p>To assist AGM-Maritime in the management of the Company vessels.</p>
Key Responsibilities, Tasks and Activities	<ul style="list-style-type: none"> ❖ Work closely with AGM-Maritime in executing National/International Regulations related to ships safety operation, crew personnel's/welfare and environment protection ❖ Liaising and work closely with AGM-Maritime to ensure all Marine shipboard safety and environment policies are carried out in accordance with National/International regulation and company policies and procedures ❖ Plan, execute and follow up Ships Internal ISM/ISPS Audit before Maritime external Audit ❖ Plan and execute ships quarterly/annually survey and inspection to ensure ships seaworthiness is maintained and meet all national/International rules and convention requirements

	<ul style="list-style-type: none"> ❖ Monitor and plan ships quarterly maintenance and dry-docking schedules. ❖ Monitor and order ships critical spare parts to ensure their availability for use when required. ❖ Plan and attend ships engine overhaul and sea trials with proper reporting upon completion. ❖ Liaise with Flag State Administration Surveyor in planning of ships inspections and surveys ❖ Liaise with AGM-Workshop to ensure all ships general maintenance, engine repair and overhaul is carry-out on time to meet requirements on time and avoid delays. ❖ Plan, implement, monitor and review Ships and Company ISM/SMS and ensure compliance. ❖ Monitor and ensure office records of ships are up to date and match with ships records onboard. ❖ Investigate and submit reports and corrective actions of any incident, near misses, accidents, non-conformatives onboard ships and shore base operations. ❖ Perform other related duties that may be assigned by the Management
<p>Selection Criteria</p>	<ul style="list-style-type: none"> ❖ Must have a Master Class 3, or Marine Engineer Class 3, or equivalent qualification, and demonstrated knowledge and skills equivalent to this level is ESSENTIAL ❖ A minimum of 4 years relevant experience as Captain or CE on ship less than 1000GT is ESSENTIAL ❖ Must have a good understanding of Maritime National/International law is ESSENTIAL ❖ Must have good knowledge and understanding of STCW 1995, and Manila Amendment 2010 is ESSENTIAL ❖ Must have a sound knowledge of ISM/SMS regulation and ISPS code is ESSENTIAL ❖ Must have a sound knowledge of all Samoa Maritime Convention as a party to. ESSENTIAL ❖ Must have a good understanding of all Samoa Shipping Act 98. ESSENTIAL ❖ Must have good knowledge in ship handling and emergency skills is ESSENTIAL ❖ Must have good reporting skills in written and communication skills in both English and Samoan is ESSENTIAL

	<ul style="list-style-type: none">❖ Must be mentally and physically fit to work onboard is ESSENTIAL❖ Strong computer literacy is ESSENTIAL.❖ Must be mature and honest is ESSENTIAL
Continued Professional Development	The Samoa Shipping Corporation is committed to provide CPD for the successful candidate. SSC expect the successful candidate to undertake available training courses and research to enhance personal knowledge, skills and experience.